**Application for**

**IBS Associate Directorial Positions**

Month/Day/2022

**A. Cover Letter**

Dear President of IBS,

I am submitting the following materials for review as a candidate for associate director at the (*Name of the Research Center*). I am committed to complying with all of the stipulated agreements, rules and regulations at IBS and to faithfully conducting research.

I hereby certify that the attached information does not contain false or misleading information. I accept full responsibility and I am liable for any damages that result from presenting false or misleading information.

Sincerely,

Name *(Signature)*

*Position and Affiliation (e.g. Professor at OOO University)*

**B. Agreement on the Collection and Use of Personal Information**

In accordance with Article 5 (Collection and Use of Personal Information) and Article 22 (Agreement Procedure) of the Personal Information Protection Act, the Institute for Basic Science (IBS) would like your consent to the collection of personal information and the use thereof in regard to identifying applicants for the Associate Directorship.

1. Purpose of Collection and Use:

◯ Identifying applicants for the Associate Directorship.

◯ Retention and use of database for the selection of Associate Directorship.

2. Items to be Collected and Used:

◯ Name, affiliation, position, contact information, date of birth, nationality

3. Period of Retention and Use

◯ File name of personal information: Associate Directorship applicant information

◯ Period of Retention and Use: Three years (36 months) from the date collected

**4. You have the right to veto the agreement on the collection and use of personal information. However, if you do so, you may be subject to restrictions when applying for the Associate Directorship position.**

**Do you agree to the collection and use of your personal information?**

□ I Agree □ I Disagree

 Month/Day/Year Applicant Name (*Signature*)

**C. General Information**

■ ***Applicant***

*1) First name: Family name:*

*2) Nationality:*

*3) Date of Birth:*

*4) Affiliation:*

*5) Position:*

*6) Address (affiliation):*

*7) Website:*

*8) E-mail:*

*9) Tel (office):*

*10) Fax (office):*

*11) Researcher ID: (e.g.) Web of Science Researcher ID, Scopus Author ID, ORCID, etc.*

■ ***Research Theme***

*1) Research Field:*

*(e.g., Mathematics, Physics, Chemistry, Life Sciences, Earth Sciences, Interdisciplinary [list all relevant fields])*

*2) Research Area:*

 *※ Please choose from the research area(s) designated by the research center.*

*3) Title (of Project):*

*4) Key Words in Research:*

**D. Application Materials for Associate Director Candidates**

*(The following materials are recommended, but candidates may modify the submitted materials as they see fit.)*

***※ Describe in your own words your scientific achievements and future research plans (around 10 pages, not including attachments).***

■ ***Research Achievements and Scientific Excellence***

• Describe your research experience, achievements and any special skills that demonstrate your scientific excellence.

■ ***Research Plan***

• Describe your research plan. (Your research plan should demonstrate how it is relevant to the objective of the research center.)

***< ESSENTIAL CONTENTS>***

|  |
| --- |
| *• Background and Research Objective(s)**• Content of Research and Research Goals**• Relevance to the Objective of the Research Center**• Construction and Utilization Plan Regarding the Main Research Equipment and Facilities**• Organization Plan for Your Intended Research Group**• Expected Research Outcome(s) and Academic Impacts**• Implementation Plan by Phase (2 years + 3 years + 3 years + ~…) Including Content, Organization and Budget* |

**E. Attachments**

*(The following attachments* ***must*** *be submitted along with the completed application.)*

■ ***Resume/CV***

* *Please include educational background, names and affiliation information of thesis/dissertation advisors (for master’s and above), research interests, work history, supervisor(s) for post-doctoral research, honors and awards, etc.*

■ ***List of Representative Papers (up to 7 articles)***

* *Please include names of authors, publication year, title, level of authorship credit (first, corresponding or co-author), journal name, impact factor (Clarivate Analytics JCR) and abstract for each paper.*

■ ***List of All Papers***

* *Please include the full names of all authors.*

■ ***List of Noted Scholars Whom You Wish to Review Your Application (You may choose up to five people excluding co-authors of your publications.)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Name | Affiliation | Position | Experience, honors and awards | Contact information |
| Phone | E-mail |
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| ⑤ |  |  |  |  |  |  |

*■* ***List of Scientists Deemed Inappropriate to Review Your Application
(You may list up to five people. Please provide a reasonable explanation thereof.)***

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| No. | Name | Affiliation | Position | Reason |
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*■* ***List of Ongoing Research Projects (led by you as a principal investigator) (Present the titles of the research projects either in English or Korean as preferred.)***

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| --- | --- | --- | --- | --- |
| No. | Project Name | Institution Sponsoring Research | Research Dates | Research Budget |
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